

## **Royal Irish Academy Transparency Statement in relation to the use of the Eventbrite booking platform**

The Royal Irish Academy (hereafter, the Academy) uses Eventbrite, a proprietary US-based platform, which facilitates registration for events, collects payments (in the case of charged events) and transfers personal data such as your name, email contact details and fee payment (for example: full price; student or reduced rate fee etc.) to us. Eventbrite is the Data Controller of your personal data. Eventbrite is registered under the Swiss/US –EU Privacy Shield which aims for compliance with EU data protection regulations, including the General Data Protection Regulation (GDPR). For details on the data Eventbrite retains and for their privacy policy please go to:

[https://www.eventbrite.com/support/articles/en\\_US/Troubleshooting/eventbrite-privacy-policy?lg=en\\_US](https://www.eventbrite.com/support/articles/en_US/Troubleshooting/eventbrite-privacy-policy?lg=en_US)

### **How the Academy uses Eventbrite data to which we have access:**

We use your name, contact details (email preferable) and payment amount for administrative purposes, e.g. to draw up a checklist of those attending a specific event; to contact you in the event of any changes to the event (for example, if the event had to be cancelled for any reason) and to for accounting purposes.

We send you an acknowledgement of booking and a follow-up email after the event (e.g. a feedback form). At that stage you will be asked whether you would like to join a mailing list or to sign up for an Academy newsletter. The contact details provided for the original booking are securely deleted once the event follow-up has been completed.

You may request access to your data, alteration of your details, or the cessation of unfair processing or to opt-out at any stage. If you opt-out your data will be deleted and no further processing will take place.

To request further information about your personal data held by the Academy or to register a complaint please contact our Data Protection Officer, [dataprotection@ria.ie](mailto:dataprotection@ria.ie) or phone 00-3531-6090619

Appeals may be made to the Office of the Data Protection Commissioner, Canal House, Station Road, Portlannington, R32 AP23 Co. Laois, Ireland.