



Tithe an
Oireachtais
Houses of the
Oireachtas

Oireachtas Science Pairing Scheme: Data Protection Information

WHO IS ISSUING THIS NOTICE AND WHY?

The Houses of the Oireachtas Commission is a statutory corporate body and is independent in the performance of its functions. It is the governing body of the Houses of the Oireachtas Service. The Houses of the Oireachtas Service is the public service body that administers the National Parliament of Ireland (the Houses of the Oireachtas) on behalf of the Houses of the Oireachtas Commission. In this Privacy Notice, the two are generally referred to as the **Service** unless the context requires one or other entity to be specified. The address of the Service is Leinster House, Dublin 2. The Service is issuing this Privacy Notice because of its duties under the General Data Protection Regulation.

SCOPE

Personal information about an individual means any information about an individual from which the person can be identified. This privacy notice tells you how the Service uses personal information you give it when you participate in the **Oireachtas Science Pairings Scheme ('the Scheme')**. The Royal Irish Academy (RIA) have created a separate privacy notice to inform you how they use the personal information which you give them directly, or the Service transmits to them, as part of your participation in the Scheme.

PURPOSES

Your personal data is being collected for the purpose of participating in the Scheme and further details of the Scheme are available in the invitation which you received and in the privacy notice created by the RIA.

WHO WILL GET YOUR PERSONAL INFORMATION?

Your data will be transferred to the RIA who are jointly administering the Scheme.

One instance where the Service might deal with your personal information for an additional purpose is in order to comply with a request under the Freedom of Information Act. The Service will also need to deal with your personal information if you exercise rights under data protection law. The Service might also exceptionally have to deal with your personal information, for example, if required by law or in order to advance or defend a legal claim, but those exceptions are very unlikely to arise in the context of this Privacy Notice.

WHAT KINDS OF INFORMATION DOES THE SERVICE COLLECT?

The personal information that you provide when you apply for this Scheme is your name and email address, and your topic preference as indicated on the supplied form.

LEGAL BASIS

The legal basis for processing your personal data is consent. By filling out this form and indicating your consent on the form, or otherwise signalling your agreement to participate in the Scheme, you consent to our dealing with your personal information as outlined in this notice. You may withdraw your consent at your discretion, but this may interfere with your further participation in the Scheme. Further, you should indicate separately to the RIA if you also wish to withdraw your consent to their processing of your personal data.

RETENTION

Your personal data will be kept by the Service for as long as necessary to fulfil the purpose of administering the scheme. For the retention period operated by the RIA, please see the privacy notice which they have created for the purposes of administering the scheme.

YOUR RIGHTS ABOUT YOUR PERSONAL INFORMATION

The following are the principal data rights applicable in the circumstances of this Privacy Notice. You may ask the Service for a copy of your personal information. You may ask the Service to supplement or correct your personal information if it is incomplete or incorrect (including out of date). You may be able to ask the Service to delete personal information, especially if the Service no longer needs it, or not to deal with it for the time being, for example, if you think it is incorrect. You may object at any time to the Service's dealing with personal information it is dealing with in the exercise of official authority or in the public interest, although this entitlement is subject to many legal qualifications depending on the personal information and why the Service is dealing with it. The Service must then cease dealing with the personal information unless it can show compelling grounds for continuing to do so.

TRANSFERS OUTSIDE OF EEA

Your personal information is not transferred outside the EEA (i.e. the EU, Iceland, Liechtenstein and Norway) by the Service.

REDRESS

If you are not content with how the Service is dealing with your personal information, you may bring your dissatisfaction to the attention of the Data Protection Commission: see www.dataprotection.ie.

DATA PROTECTION OFFICER

The Service's Data Protection Officer (DPO) is Jennifer McGrath and is your point of contact regarding this Privacy Notice. Her office number is +353 1 618 4712 and her email is dataprotection@oireachtas.ie.