



## **Terms of Reference for Policy Oversight Group (POG)**

The primary purpose of the Policy Oversight Group is to provide a co-ordinated development framework for the Academy's policy activities. It will advise upon the initiation and implementation of Academy policy activities, work with the Academic Board in identifying strategic issues to be pursued, oversee a standardised quality assurance process, and monitor the impact of activities in this domain.

The **strategic objectives** of POG are to:

- Advise the Academy on the initiation of research and education policy activities and support the co-ordination of such activities
- Provide a standardised quality assurance mechanism for Academy policy activities
- Monitor the Academy's progress in achieving its strategic goal of providing objective, expert advice on research and education policy and practice issues.

### **Specific responsibilities**

The POG will:

- Lead a regular horizon scanning and consultation exercise in conjunction with the Academic Board, to identify strategic issues that the Academy may usefully engage with
- Advise on the initiation of Academy policy projects and objectives
- Normally, act as the Academy contact and respondent on research and education policy and practice issues, in consultation with the Academic Board and Committees
- Be empowered to provide rapid responses and commentary on research and education policy issues on behalf of the Academy
- Establish and oversee the implementation of standardised quality assurance and peer review mechanisms for Academy policy outputs
- Agree, in consultation with relevant Academy Committees, chairs of policy working groups and Academy nominees to external bodies
- Advise upon and approve the yearly and multi-annual work programmes of the Policy and International Relations Unit.

The POG may establish ad hoc working groups for tasks as necessary.

### **Membership**

- International Relations Secretary (Chair)
- Science Secretary
- PL&A Secretary
- Up to 3 additional MRIA may also be co-opted from the PL&A and Science Sections to serve a length of office of two years with no more than two successive two year periods of office.

*Secretary:* Head of Policy and International Relations (in attendance)

*Frequency of meetings:* The POG will meet regularly with electronic communication in between meetings.