

## Transparency Statement in relation to Academy use of Zoom

The Academy uses Zoom for meetings, live events and webinars. Zoom provides videotelephony and online chat services through a cloud-based peer-to-peer software platform. You can learn more about Zoom and the services they provide [here](#).

### Who is the Data Controller of my Zoom data?

Both the Academy (as a Host) and Zoom (as a service provider) are data controllers when you use Zoom.

The Academy, as the Host of the meeting is the data controller for “customer content” or “in-session” information and Zoom is the data processor.

Customer content or in-session information refers to meeting content, including information shared during meetings, information about participants in meetings and any recordings of meetings.

As a paid license user, the Academy is a data controller for staff using Zoom licenses issued by the Academy.

Zoom is also a data controller because they need to collect some of your personal data to provide the service.

### What data does Zoom collect?

Zoom outline what they collect in their [privacy statement](#). See the other useful links section at the end of this document.

You can view the data Zoom collects by visiting your user profile in the zoom client.

### Where is data stored?

Zoom allows paid users to opt-in to specific data centre regions. We have selected our recordings to be stored in Europe. Data in transit is processed in Europe and the United States.

If you are a resident of the European Economic Area (EEA), and your personal data is transferred outside of the EEA, Zoom will:

- Process it in a territory which the European Commission has determined provides an adequate level of protection for personal information; or
- Implement appropriate safeguards to protect your personal information, including transferring it in accordance with applicable transfer mechanism, including the European Commission's standard contractual clauses.

### Who has access to my data?

In the Academy a limited number of administrative staff have access to your data. Other parties who have access to your data are Zoom and their sub-processors.

Recorded events and webinars are often steamed directly to YouTube or uploaded to YouTube for public access.

## **Data Subject Rights**

*Remember that under the terms of the General Data Protection Regulation (GDPR) (2016), you are entitled to request access to a copy of your data, to have your data amended, to request that unlawful processing cease, or that your data be erased.*

You can learn how to exercise your rights under the GDPR when using Zoom at the following link [Zoom and GDPR](#)

For enquiries or to make a complaint please contact the Academy's Data Protection Officer at: [dataprotection@ria.ie](mailto:dataprotection@ria.ie) or phone 00-353-1-6762570

To appeal a data protection decision please contact the Office of the Data Protection Commissioner, 21 Fitzwilliam Square South, Dublin 2, D02 RD28, Ireland.

## **Other useful links**

[Zoom Privacy Statement](#)

[Zoom Legal and Compliance](#)

[Zoom Security](#)

Data Protection Officer,

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